Republic of North Macedonia

Ministry of Transport and Communications

Western Balkans Trade and Transport Facilitation Project

Ref. No.: **WBTTFP-8929-MK-412A-RFQ - IT Equipment for PIU**

REQUEST FOR QUOTATIONS (RFQ)

Project Title: **Western Balkans Trade and Transport Facilitation Project**

**IBRD Loan No. 8929-MK**

Source of Funding: International Bank for Reconstruction and Development

Contract Ref. No.: WBTTFP-8929-MK-412A-RFQ; Lot #1, Lot #2 and Lot #3

Contract Title: Supply, Installation and Configuration of IT Equipment for PIU:

 Desktop Personal Computers, Monitors, Notebooks, LED TV, Projector, Copier, Printers and Toners - Lot #1, Lot #2 and Lot #3

Purchaser: **Ministry of Transport and Communications**

**Dear Supplier,**

1. You are invited to submit your price quotation(s) for the supply of the following items:

**LOT #1: Desktop Personal Computers, Monitors and Notebooks**

**LOT #2: LED TV and Projector**

**LOT #3: Copier, Printers and Toners**

 Information on technical specifications and required quantities are attached.

The IT equipment must be of a brand registered in at least one country.

2. The Republic of North Macedonia has received a Loan from the International Bank for Reconstruction and Development (IBRD) for financing from the World Bank toward the cost of the Western Balkans Trade and Transport Facilitation Project and intends to apply the proceeds of this Loan to eligible payments under the contracts for which this request for quotations is issued.

Bidding will be conducted through Request for Quotations (RFQ) procurement procedure as specified in the World Bank’s “Procurement Regulations for IPF Borrowers” dated July 2016, revised November 2017 and August 2018 (“Procurement Regulations”), and is open to all Bidders as defined in the Procurement Regulations.

**In accordance to the “WB Guidance for procurement packages during the Corona Virus situation” the procedure for submission of quotations is strictly as stated in Paragraph 4 below**.

3. This RFQ is conducted on Lots basis. Bidders may quote for one or more Lots. Quotation for each Lot should be complete. Partial or incomplete quotations will be rejected. Partial quotations per items within the Lot will not be accepted. Each Lot will be evaluated separately and the contracts will be awarded to the lowest evaluated qualified bidders for each Lot on the basis of the lowest evaluated combined cost for the Employer for the entire package.

4. Your **Quotatio**n shall consist of:

* Invitation to Quote
* Terms and Condition of Supply - **filled in and signed**
* Technical Specification - **filled in and signed**
* Form of Quotation - **filled in and signed**
* Copy of Company Registration
* Adequate technical documentation and other pertinent information for each item quoted

**For submission of Quotation, the Supplier will send an email to a specified email addresses in the Paragraph 9 of this RFQ with password protected document (Quotation) as an attachment. The Supplier shall use readable PDF format and submit one PDF document which will comprise all required documents from Paragraph 4 above (with Content on the beginning of the document).**

**Maximum size of the submitted PDF document shall be below 10 MB. In case that the document exceeds size of 10 MB, only the “Adequate technical documentation and other pertinent information for each item quoted” may be submitted in additional (separate) e-mail to a specified e-mail addresses. The additional PDF document shall bear same password as Quotation PDF document.**

**Within one hour after the Quotation submission deadline bidders must send the password of their password protected Quotation to the email addresses specified in the bidding documents.**

**Clients/Purchaser will confirm receipt of each Quotation as well as receipt of the password.**

**Original documents may be requested as part of the evaluation process and will be verified by the client/purchaser before the signing of the contract.**

5. Your quotation in English language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English or Macedonian language) for each item quoted, including names and addresses of firms providing service facilities in Republic of North Macedonia. Suppliers must submit copy of their company registration (for domestic suppliers acceptable in Macedonian language).

6. The deadline for receipt of your quotation (s) by the Purchaser at the **e-mail addresses** indicated in Paragraph **9** is: **May 28, 2020, 12:00 PM** local time.

7. Your quotation(s) should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

(i) PRICES: The price should be quoted **in Macedonian Denars (MKD)** for the Total Cost of offered PAS Application at final destination **MoTC - PIU Office**, **which includes** VAT, all taxes and duties and any other fee. Price quoted shall correspond to 100 % of the items specified and 100% of the quantities specified. Payment to suppliers will be made in **MKD**.

The end user’s address - place of final destination for delivery is:

**Ministry of Transport and Communications (MoTC)**

**Western Balkans Trade and Transport Facilitation Project (WBTTFP)**

**Project Implementation Unit (PIU)**

**Address: Street “Dame Gruev”, Nr. 6, 1000 Skopje, Republic of North Macedonia**

Suppliers are responsible for customs clearance of the goods to be imported, including payment of customs duties, import taxes, inland transportation and insurance, loading and unloading, VAT and any other fee.

(ii) EVALUATION OF QUOTATIONS: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their total prices at final destination by converting to the MKD (Macedonian Denar) based on the middle exchange rate published by the National Bank of the Republic of North Macedonia on the date specified in Paragraph 6 of this invitation for submission of quotations.

In evaluating the quotations, the Purchaser will determine for each proposal the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

(a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;

(b) where is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;

(c) if a Supplier refuses to accept the correction, his quotation will be rejected.

In addition to the quoted price, the evaluated price shall include:

- All custom duties, import and any other taxes or fees applicable for goods imported in Republic

of North Macedonia, and

- Value Added Tax (VAT) in Republic of North Macedonia.

 (iii) AWARD OF PURCHASE ORDER: The award will be made to the bidder(s) offering the lowest evaluated price for each Lot and that meets the required standards of technical and financial capabilities. Each Lot will be evaluated separately and the contracts will be awarded to the lowest evaluated qualified bidders for each Lot on the basis of the lowest evaluated combined cost for the Employer for the entire package.

The Purchaser shall award the contract to the Bidder offering the Most Advantageous Bid, in accordance with the applicable selection method. The Most Advantageous Bid is the Bid of the Bidder that meets the qualification criteria and whose Bid has been determined to be:

a. substantially responsive to the request for bids document; and

b. the lowest evaluated cost.

The successful bidder(s) will sign a Contract as per attached form of contract and terms and conditions of supply for each Lot separately.

- Standstill Period

The Contract shall not be awarded earlier than the expiry of the Standstill Period. The Standstill Period shall be ten (10) Business Days. The Standstill Period commences the day after the date the Purchaser has transmitted to each Bidder the Notification of Intention to Award the Contract.

- Notification of the Intention to Award

The Purchaser shall send to each Bidder the Notification of Intention to Award the Contract to the successful Bidder. On receipt of the Purchaser’s Notification of Intention to Award, an unsuccessful Bidder has three (3) Business Days to make a written request to the Purchaser for a debriefing. The Purchaser shall provide a debriefing to all unsuccessful Bidders whose request is received within this deadline. Debriefings of unsuccessful Bidders may be done in writing. **The communication will be only through e-mail at the e-mail addresses indicated in Paragraph 9.**

- Notification of Award

Prior to the expiration of the Bid Validity Period and upon expiry of the Standstill Period and upon satisfactorily addressing any complaint that has been filed within the Standstill Period, the Purchaser shall notify the successful Bidder, in writing, that its Bid has been accepted. **The communication will be only through e-mail at the e-mail addresses indicated in Paragraph 9.**

(iv) VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of ninety (**90**) days from the deadline for receipt of quotation(s) indicated in Paragraph **6** of this Invitation to Quote.

8. Inspections and Audits

8.1 The Supplier shall carry out all instructions of the Purchaser which comply with the applicable laws where the destination is located.

8.2 The Supplier shall permit, and shall cause its subcontractors and consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Supplier’s offices and all accounts and records relating to the performance of the Contract and the submission of the bid, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Supplier’s and its Subcontractors and consultants’ attention is drawn to Clause 5 Fraud and Corruption of the Form of Contract, which provides, inter alia, that acts intended to materially impede the exercise of the Bank’s inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank’s prevailing sanctions procedures).

9. Further information can be obtained from:

**Ministry of Transport and Communications**

**Western Balkans Trade and Transport Facilitation Project**

**Project Implementation Unit**

**Attention: Mr. Slavko Micevski and/or Ms. Vlasta Ruzinovska**

**Address: Street “Dame Gruev”, Nr. 6, 1000 Skopje, Republic of North Macedonia**

**e-mail:** **harita.pandovska@mtc.gov.mk****;**

**slavko.micevski.piu@mtc.gov.mk****;** **vlasta.ruzinovska.piu@mtc.gov.mk****;**

**Tel.: + 389 (0)2 3145 531; + 389 (0)75 494977**

**The Suppliers are obliged to submitt all comunication to all e-mail adresses stated above.**

10. **Please confirm by e-mail the receipt of this invitation and whether or not you will submit the price quotation(s).**

 Sincerely,

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Harita Pandovska**

Project Director

**FORM OF QUOTATION**

 \_\_\_\_\_\_\_\_\_*(Date)*

To: **Ministry of Transport and Communications**

Western Balkans Trade and Transport Facilitation Project

 **Street “Dame Gruev”, Nr. 6, 1000 Skopje, Republic of North Macedonia**

We offer to execute the\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and number of Contract) in accordance with the Conditions of Contract accompanying this Quotation for the Contract Price of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (amount in words and numbers) (\_\_\_\_\_\_\_\_\_\_\_\_\_\_) (name of currency) \_\_\_\_\_\_\_\_\_\_\_. We propose to complete the delivery of Goods described in the Contract within a period of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ days from the Date of Signing of the Contract.

This Quotation and your written acceptance will constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you receive.

We hereby confirm that this Quotation complies with the Validity of the Quotation required by the proposal documents.

Authorized Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title of Signatory \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Supplier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Fax Number, if any \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

e-mail address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

  **FORM OF CONTRACT**

THIS AGREEMENT number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ made on \_\_\_\_\_\_\_\_, \_\_, 2020, between the Ministry of Transport and Communications of the Republic of North Macedonia (hereinafter called “the Purchaser”) on the one part and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter called “the Supplier”) on the other part.

WHEREAS the Purchaser has invited quotation for \_\_\_\_\_\_\_\_\_\_\_\_\_ (description of goods) to be supplied by Supplier, viz. Contract \_\_\_\_\_, (hereinafter called “Contract”) and has accepted the Bid by the Supplier for the supply of goods under Contract at the sum of \_\_\_\_\_\_\_\_\_\_ (\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_) hereinafter called “the Contract Price”.

NOW THIS AGREEMENT witnessethes as follows:

1. The following documents shall be deemed to form and be read and construed as part of this agreement, viz:
2. Invitation to Quote; Term and Conditions of Supply, Technical Specification;
3. Addendum (if applicable);
4. Taking into account payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby concludes an Agreement with the Purchaser to execute and complete the supply of Contract and remedy any defects therein in conformity with the provisions of Contract.
5. The Purchaser hereby covenants to pay in consideration of the goods supply and acceptance of Contract and remedying of defects therein, the Contract Price in accordance with Payment Conditions prescribed by Contract.
6. **Termination**

4.1 Termination for Default

### The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate the Contract in whole or in part:

#### if the Supplier fails to deliver any or all of the Goods within the period specified in the Contract, or within any extension thereof granted.

#### if the Supplier fails to perform any other obligation under the Contract; or

#### if the Supplier, in the judgment of the Purchaser has engaged in fraud and corruption, as defined in Clause 5 below, in competing for or in executing the Contract.

(b) In the event the Purchaser terminates the Contract in whole or in part, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Related Services similar to those undelivered or not performed and the Supplier shall be liable to the Purchaser for any additional costs for such similar Goods or Related Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

4.2 Termination for Insolvency.

### The Purchaser may at any time terminate the Contract by giving notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Purchaser.

4.3 Termination for Convenience.

### The Purchaser, by notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser’s convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

### The Goods that are complete and ready for shipment within twenty-eight (28) days after the Supplier’s receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

#### to have any portion completed and delivered at the Contract terms and prices; and/or

* + - 1. to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Related Services and for materials and parts previously procured by the Supplier
1. **Fraud and Corruption**

If the Purchaser determines that the Supplier and/or any of its personnel, or its agents, or its Subcontractors, consultants, service providers, suppliers and/or their employees has engaged in corrupt, fraudulent, collusive, coercive or obstructive practices (as defined in the prevailing Bank’s sanctions procedures), in competing for or in executing the Contract, then the Purchaser may, after giving 14 days’ notice to the Supplier, terminate the Supplier's employment under the Contract and cancel the contract, and the provisions of Clause 4 shall apply as if such expulsion had been made under Sub-Clause 4.1.

1. **Inspections and Audits**

6.1 The Supplier shall carry out all instructions of the Purchaser which comply with the applicable laws where the destination is located.

The Supplier shall permit, and shall cause its Subcontractors and consultants to permit, the Bank and/or persons appointed by the Bank to inspect the Supplier’s offices and all accounts and records relating to the performance of the Contract and the submission of the bid, and to have such accounts and records audited by auditors appointed by the Bank if requested by the Bank. The Supplier’s and its Subcontractors and consultants’ attention is drawn to Clause 5 Fraud and Corruption, which provides, inter alia, that acts intended to materially impede the exercise of the Bank’s inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Bank’s prevailing sanctions procedures).

|  |  |
| --- | --- |
| **Signature and seal of the Purchaser:**FOR AND ON BEHALF OF THE* + 1. **Ministry of Transport and Communications**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name of Authorized Representative | **Signature and seal of the Supplier:**FOR AND ON BEHALF OF\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of Authorized Representative |

**Terms and Conditions of Supply**

Project Title: **Western Balkans Trade and Transport Facilitation Project - IBRD Loan No. 8929-MK**

Purchaser: **Ministry of Transport and Communications**

Consignee: Ministry of Transport and Communications - WBTTFP

Contract Ref. No.: WBTTF-8929-MK-412A-RFQ; Lot #1, Lot #2 and Lot #3

Contract Title: Supply, Installation and Configuration of IT Equipment for PIU:

 Desktop Personal Computers, Monitors, Notebooks, LED TV, Projector, Copier, Printers and Toners - Lot #1, Lot #2 and Lot #3

For the offered Equipment, you must provide us with your firm Statement confirming that all components of the offered equipment are new, original and configured by the manufacturer. Clones and/or refurbished equipment will not be accepted.

1. Prices and Schedules for Supply

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Item** | **Qty**(pcs) | **Unit price**CIP(in MKD) | **Total price**CIP(in MKD) | **Custom duties, import and other taxes** applicable for goods imported in North Macedonia**with regard to the Total price *(c)***(in MKD) | **Total** including custom duties, import and other taxes applicable for goods imported in North Macedonia and inland transportation and insurance(in MKD) | **Delivery Time** neededfrom contract signing till delivery to the place of destination(days) |
|  |  | *(a)* | *(b)* | *(c) = (a) x (b)* | *(d)* | *(e)= (c) + (d)* | *(f)* |
| **Lot #1: Desktop Personal Computers, Monitors and Notebooks** |
| **1.** | **Desktop Computer**(as per specifications offered in the Technical Specifications table) | **12** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **2.** | **Monitor** (as per specifications offered in the Technical Specifications table) | **17** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **3.** | **Notebook** (as per specifications offered in the Technical Specifications table) | **6** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
|  |  |  |  |  | **Sub Total** : |  |  |
|  |  |  |  |  | **VAT** (\_\_%): |  |  |
|  |  |  |  |  | **TOTAL:** **(Lot #1)** |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Item** | **Qty**(pcs) | **Unit price**CIP(in MKD) | **Total price**CIP(in MKD) | **Custom duties, import and other taxes** applicable for goods imported in Macedonia**with regard to the Total price *(c)***(in MKD) | **Total** including custom duties, import and other taxes applicable for goods imported in North Macedonia and inland transportation and insurance(in MKD) | **Delivery Time** neededfrom contract signing till delivery to the place of destination(days) |
|  |  | *(a)* | *(b)* | *(c) = (a) x (b)* | *(d)* | *(e)= (c) + (d)* | *(f)* |
| **Lot #2: LED TV and Projector** |
| **1.** | **LED TV**(as per specifications offered in the Technical Specifications table) | **1** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **2.** | **Projector** (as per specifications offered in the Technical Specifications table) | **1** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
|  |  |  |  |  | **Sub Total** : |  |  |
|  |  |  |  |  | **VAT** (\_\_%): |  |  |
|  |  |  |  |  | **TOTAL:** **(Lot #2)** |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Item** | **Qty**(pcs) | **Unit price**CIP(in MKD) | **Total price**CIP(in MKD) | **Custom duties, import and other taxes** applicable for goods imported in Macedonia**with regard to the Total price *(c)***(in MKD) | **Total** including custom duties, import and other taxes applicable for goods imported in North Macedonia and inland transportation and insurance(in MKD) | **Delivery Time** neededfrom contract signing till delivery to the place of destination(days) |
|  |  | *(a)* | *(b)* | *(c) = (a) x (b)* | *(d)* | *(e)= (c) + (d)* | *(f)* |
| **Lot #3: Copier, Printers and Toners** |
| **1.** | **Multifunction device****B/W****Copier/Scanner/Printer**(as per specifications offered in the Technical Specifications table) | **1** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **2.** | **Toner** (as per specifications offered in the Technical Specifications table) | **5** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **3.** | **Multifunction device Color Printer/Scanner/Copier** (as per specifications offered in the Technical Specifications table) | **1** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **4.** | **Toner (SET – B,C,M,Y)** (as per specifications offered in the Technical Specifications table) | **2****(set)** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **5.** | **Multifunction device****B/W Printer/Scanner/Copier**(as per specifications offered in the Technical Specifications table) | **2** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
| **6.** | **Toner** | **6** |  |  |  |  |  |
| Manufacturer: Model:Country of origin: |  |  |  |  |  |
|  |  |  |  |  | **Sub Total** : |  |  |
|  |  |  |  |  | **VAT** (\_\_%): |  |  |
|  |  |  |  |  | **TOTAL:** **(Lot #3)** |  |  |

**Note: In case of discrepancy between unit price and total derived from unit price, the unit price shall prevail.**

**Maintenance Requirements: The supplier shall provide onsite service during the warranty period.**

**Spare Parts: The supplier shall provide spare parts in period of at least 5 years from installation date.**

1. Fixed Price: The prices indicated above are firm and fixed and not subject to any adjustment during contract performance.
2. **The Purchaser reserves the right at the time of contract finalization to increase or decrease by up to 15% the quantity of goods and services originally specified without any change in unit prices as other terms and conditions.**
3. Delivery Schedule: The Goods should be delivered, installed and tested at the Ministry of Transport and Communications – WBTTF Project, **within 90 days**, following the date of the notification of award.
4. Insurance:The Goods supplied under the Contract shall be fully insured in a freely convertible currency against loss of damage incidental to manufacture or acquisition, transportation, storage and delivery. The insurance shall be in an amount equal to 110 percent of the CIP/EXW value of the Goods from «Warehouse» to «Warehouse» on «All risks» basis, including «War Risks». The Supplier shall arrange and pay for cargo insurance, naming the Purchaser as the beneficiary.
5. Applicable Law:The Contract shall be interpreted in accordance with the laws of the Republic of North Macedonia.
6. Resolution of Disputes:The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute between them under or in connection with the Contract. In the case of a dispute between the Purchaser and the Supplier, the dispute shall be settled in accordance with the provisions of the United Nations Commission on International Trade Law (UNCITRAL) Arbitration Rules.
7. Delivery and Documents:

 Upon shipment, the Supplier shall notify the Purchaser and the Insurance Company by cable of fax the full details of shipment, including purchase order number, description of goods, quantity, the vessel, the Shipping and Forwarding Receipt from freight Company showing full details, port of loading, date of shipment, port of discharge, etc. (if applicable)The Supplier shall mail the following documents to the Purchaser (if applicable), with a copy to the Insurance Company:

1. copies of the Supplier’s invoice showing goods’ description, quantity, unit price, and total amount;
2. duplicate air/ truck transport document and/ or duplicate of railway transport document, and/or duplicate FCR (Forwarders Certificate of Receipt) in 1 Original and 2 Copies marked «freight prepaid»;
3. copies of the packing list identifying contents of each package;
4. manufacturer's or supplier's warranty certificate;
5. certificate of origin;
6. certificate of quality.

 The above documents shall be received by the Purchaser at least one week before arrival of the goods at the port of place of arrival and, if not received, the Supplier shall be responsible for any consequent expenses.

9. Payment for your invoice will be made 100% **against delivery and issuance of Acceptance Certificate by the Purchaser**, in **30** days at latest through bank account according to the invoice payment instruction.

For local supplier’s payments will be made in MKD applying the buying exchange rate between MKD and the currency of the Bid, from the List of exchange rates of the National Bank of the Republic of North Macedonia, prevailing on the date of payment.

1. Warranty: Goods offered should be covered by Manufacturer’s or Supplier’s warranty of **at least 36 months** for equipment offered in Lot #1, and **at least 24 months** for equipment offered in Lot #2 and Lot #3, from the date of issuance of Acceptance Certificate by the Purchaser. The Warranty Period of Goods shall formally commence at the date of the issuance of the Acceptance Certificate. Please specify warranty period and terms in details.
2. Packaging and Marking Instructions: The Supplier shall provide standard packing of the Goods as required preventing their damage or deterioration during transit to their final destination, as indicated in the Contract.
3. Defects:All defects will be corrected by the Supplier without any cost to the Purchaser within **5 days** from the date of notice by Purchaser.

Name and address of the Purchaser, at which the defects are to be corrected by the supplier **onsite,** within the warranty period:

**Ministry of Transport and Communications**

**Western Balkans Trade and Transport Facilitation Project**

**Address: Street “Dame Gruev”, Nr. 6, 1000 Skopje, Republic of North Macedonia**

Name and address of supplier service facility through which the defects are to be corrected within the warranty period ***(please fill in)*:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Force-Majeure:The supplier shall not be liable for penalties or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force-Majeure.

For purposes of this clause, “Force-Majeure” means an events beyond the control of the Supplier and not involving the Supplier’s fault or negligence and not foreseeable. Such events may include, but not restricted to, act of Purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force-Majeure situation arises, the Supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by Force-Majeure event.

1. Required Technical Specifications

 (i) General Description

 (ii) Specific details and technical standards

 (iii) Performance Parameters

**Supplier confirms compliance with above specifications.**

In case of deviations supplier to list all such deviations.

1. Failure to Perform: The Purchaser **may cancel the Agreement** if the Supplier fails to deliver the Goods, in accordance with the above terms and conditions, in spite of a **21-day** notice given by the Purchaser, without incurring any liability to the Supplier.

 NAME OF SUPPLIER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Address of the Supplier \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Authorized Signature and Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Place:

 Date:

**TECHNICAL SPECIFICATIONS (REQUIRED AND OFFERED)**

Project Title: **Western Balkans Trade and Transport Facilitation Project**

 **IBRD Loan No. 8929-MK**

Title of Procurement: **Supply, Installation and Configuration of IT Equipment for PIU:**

**Desktop Personal Computers, Monitors, Notebooks, LED TV, Projector, Copier, Printers and Toners - Lot #1, Lot #2 and Lot #3**

Ref.No.: WBTTF-8929-MK-412A-RFQ; **Lot #1, Lot #2 and Lot #3**

Quantity: **As per the technical specifications below**

For the offered Equipment, you must provide us with your firm Statement confirming that all components of the offered equipment are new, original and configured by the manufacturer. Clones and/or refurbished equipment will not be accepted.

**Lot #1: Desktop Personal Computers, Monitors and Notebooks**

|  |  |
| --- | --- |
| **MINIMUM REQUESTED FUNCTIONALITY** | **OFFERED FUNCTIONALITY**(to be fulfilled by Bidder) |
| **1. Desktop Personal Computer: Quantity: 12 (pcs.)** |  |
| **Motherboard/ CPU** | **CPU able to achieve minimum of 12213 PassMark CPU benchmark result**[**https://www.cpubenchmark.net/**](https://www.cpubenchmark.net/) | ***(provide print of the benchmark for offered CPU)*** |
| **Memory** | **min. 16 GB RAM DDR 4 – 2666 MHz; expandable up to 64 GB** |  |
| **HDD** | **min. 256 GB SSD****+ min. 500 GB HDD 3.5” 7200 RPM SATA** |  |
| **Graphics** | **Discrete with min. 6 GB GDDR6** |  |
| **Optical** | **DVD+/-RW Drive** |  |
| **Network** | **Ethernet 10/100/1000 Mbit/s** |  |
| **Input/Output ports** | **min. 4xUSB 3.1; 4xUSB 2.0; 1xVGA; 1xHDMI; 1xRJ-45; 1xCombo Audio Jack** |  |
| **Power supply**  | **220V/50Hz; with POWER cable included** |  |
| **Case** | **Any case form factor is acceptable;****with min. 200 W power supply unit** |  |
| **Mouse and keyboard** | **Included (USB)** |  |
| **Operating system** | **Preinstalled licensed professional OS with support (installed on SSD)** |  |
| **Software** | **Preinstalled licensed professional office suite with support (creating and editing documents, spreadsheets, and presentations)** |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty** | **3 (three) years spare parts and labor warranty** |  |
| **2. Monitor: Quantity: 17 (pcs.)** |  |
| **Size** | **min. 27” viewable image size (diagonal)** |  |
| **Resolution** | **min. 1920x1080 (Full HD)** |  |
| **Contrast Ratio** | **min. 1000:1** |  |
| **Brightness** | **min. 250 cd/m2** |  |
| **Response Time** | **min. 5ms** |  |
| **Interface** | **min. 1xVGA and 1xHDMI;****with included VGA cable, HDMI cable****and POWER cable** |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty** | **3 (three) years spare parts and labor warranty** |  |
| **3. Notebook: Quantity: 6 (pcs.)** |  |
| **Motherboard/CPU**  | **CPU able to achieve minimum of 12214 PassMark CPU benchmark result**[**https://www.cpubenchmark.net/**](https://www.cpubenchmark.net/) | ***(provide print of the benchmark for offered CPU)*** |
| **Memory** | **min. 16 GB RAM DDR4** |  |
| **Storage** | **min. 512 GB SSD** |  |
| **Display** | **15.6" Full HD (1920x1080)** |  |
| **Graphics** | **Discrete with min. 4 GB GDDR5** |  |
| **Optical** | **DVD+/-RW Drive** |  |
| **Network** | **Ethernet 10/100/1000 Mbit/s** |  |
| **Wireless** | **min. Wi-Fi 802.11 b\g\n and Bluetooth 4.1** |  |
| **Audio/Video** | **combo audio jack, integrated microphone, integrated speakers, integrated HD webcam** |  |
| **Input/Output ports** | **min. 2xUSB 3.1; 1xUSB 2.0; 1xHDMI; 1xRJ-45; 1xVGA;** |  |
| **Keyboard** | **QWERTY US Keyboard**  |  |
| **Mouse** | **Optical wireless (USB)** |  |
| **Battery** | **min. 60 Wh** |  |
| **Operating system** | **Preinstalled licensed professional OS with support**  |  |
| **Software** | **Preinstalled licensed professional office suite with support (creating and editing documents, spreadsheets, and presentations)** |  |
| **Carry case** | **Carry case for 15” notebook** |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty** | **3 (three) years spare parts and labor warranty** |  |
|  |  |  |

**Lot #2: LED TV and Projector**

|  |  |
| --- | --- |
| **MINIMAL REQUESTED FUNCTIONALITY** | **OFFERED FUNCTIONALITY** |
| * 1. **LCD TV: Quantity: 1 (pcs.)**
 |  |
| **Diagonal Size**:  | **min. 70” viewable image size** |  |
| **Screen Type:**  | **LED** |  |
| **Resolution**:  | **min. Full HD (1920 x 1080)** |  |
| **Aspect Ratio**:  | **16:9** |  |
| **HDMI Connection**:  | **min. 2**  |  |
| **USB 2.0 Connection**:  | **min. 2** |  |
| **Digital Tuner:**  | **min. DVB-T, DVB-C,** |  |
| **Netvorking:** | **min. Wi-Fi, Ethernet LAN, Bluetooth** |  |
| **Smart TV:** | **Smart TV, Operating system installed** |  |
| **Wall Mountable:**  | **Included wall mount Bracket - VESA mounting** |  |
| **Installation:** | **Wall mounting, installation and testing** |  |
| **Warranty/ support** | **min. 2 (two) year spare parts and labor warranty** |  |
| * 1. **Projector: Quantity: 1 (pcs.)**
 |  |
| **Image Brightness:** | **min. 2000 ANSI Lumens**  |  |
| **Contrast Ratio:**  | **min. 10000:1** |  |
| **Resolution:** | **min. 1024x 768** |  |
| **Power supply:** | **AC100V to 240V, 50Hz to 60Hz** |  |
| **Projection (Image) Size:** | **min. 30 ~ 200 inches (diagonal)** |  |
| **Lamp Life Cycle:** | **min. 2,000 hours** |  |
| **Speaker(s)** | **Integrated** |  |
| **Connectivity:** | **min. 1x HDMI; 1x 15-pins D-sub (PC In); 1x Composite Video In (RCA); 1x Audio In; 1x USB;** |  |
| **Cables Included:** | **min. 1x VGA cable and 1x HDMI cable** |  |
| **Carry case** | **Included** |  |
| **Screen projector with stand** | **Dimension min. 140x190 cm, on a metal tripod** |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty/ support:** | **min. 2 (two) years spare parts and labor warranty** |  |

**Lot #3: Copier, Printers and Toners**

|  |  |
| --- | --- |
| **1. Multifunction device** **Copier/Scanner/Printer: Quantity: 1 (pcs.)** |  |
| **Technology** | **Black & White, Laser technology** |  |
| **Type** | **Cabinet (free-standing)** |  |
| **Maximum original size** | **A3** |  |
| **Dimensions copy** | **Drawer: A5 to A3Bypass: A5 to A3** |  |
| **Resolution** | **min. 600 dpi** |  |
| **Speed of copy/prints** | **min. 20 ppm A4** |  |
| **Zoom** | **min. 25% - 400%** |  |
| **Multiple Copy**  | **1 to 999** |  |
| **Paper weight** | **min. 64 to 157 g/m ²** |  |
| **Paper capacity standard** | **min. 2 drawers with min. 500 sheets each** |  |
| **Duplex** | **printing/copying of duplex A3 & A4; Automatic Duplexing** |  |
| **Memory** | **min. 2 GB** |  |
| **Hard disk** | **min. 200 GB**  |  |
| **Interface** | **Ethernet (10base-T/100base-TX/1000base-T);** **USB** |  |
| **Printing from USB** | **min. file formats: pdf; docx;** |  |
| **Feeder – Functionality and Paper size** | **ARDF - paper size A3-A5R** |  |
| **Feeder - number of originals** | **min. 50 sheets (80 g/m ²)** |  |
| **Scanning functionalities** | **min. Scan-to-email, Scan-to-USB and TWAIN scan** |  |
| **Power supply** | **220-240V, 50/60Hz** |  |
| **Toner (yield)** | **min. 1x Included with copier****(min. 10000 copies per bottle/ 5% coverage/ only original)**  |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty/ support** | **min. 2 (two) year spare parts and labor warranty** |  |
| **2. Toner: Quantity: 5 (pcs.)** |  |
| **Toner** | **Additional toners for Multifunction device****listed above in Item No.1 from Lot #3, Original only****(min 10000 copies per bottle/5% coverage)** |  |
| **3. Multifunction device** **Color Printer/Scanner/Copier: Quantity: 1 (pcs.)** |  |
| **Technology** | **Color - Laser technology** |  |
| **Type** | **Desktop** |  |
| **Maximum original size** | **A4** |  |
| **Memory** | **min. 256 MB RAM** |  |
| **Resolution** | **min. 600 dpi (Color & BW)** |  |
| **Speed of copy/prints** | **min. 15 ppm A4 (Color & BW)** |  |
| **Zoom** | **min. 25% - 400%** |  |
| **Multiple Copy**  | **1 to 99** |  |
| **Paper weight** | **min. 64 to 157 g/m ²** |  |
| **Paper capacity standard** | **min. 1x drawer with min. 250 sheets** |  |
| **Duplex** | **printing/copying of duplex A4;****Automatic Duplexing** |  |
| **Interface** | **Ethernet (10base-T/100base-TX/1000base-T);** **USB** |  |
| **Printing from USB** | **min. file formats: pdf; docx;** |  |
| **Feeder – Functionality and Paper size** | **ADF - paper size A4** |  |
| **Feeder - number of originals** | **min. 30 sheets (80 g/m ²)** |  |
| **Scanning functionalities** | **min. Scan-to-email, Scan-to-USB and TWAIN scan** |  |
| **Power supply** | **220-240V, 50/60Hz** |  |
| **Toner (yield)** | **min. 1x SET (B;C;M;Y) Included with copier****(min. 1000 copies per bottle/ 5% coverage/ only original)**  |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty/ support** | **min. 2 (two) year spare parts and labor warranty** |  |
| **4. Toner: Quantity: 2 (set)** |  |
| **Toner** | **Additional SET of toners (B;C;M;Y) for Multifunction device listed above in Item No.3 from Lot #3, Original only****(min 1000 copies per bottle/5% coverage)** |  |
| **5. Multifunction device** **B/W Printer/Scanner/Copier: Quantity: 2 (pcs.)** |  |
| **Technology** | **B/W – Laser technology** |  |
| **Type** | **Desktop** |  |
| **Maximum original size** | **A4** |  |
| **Memory** | **min. 256 MB RAM** |  |
| **Resolution** | **min. 600 dpi** |  |
| **Speed of copy/prints** | **min. 15 ppm A4** |  |
| **Zoom** | **min. 25% - 400%** |  |
| **Multiple Copy**  | **1 to 99** |  |
| **Paper weight** | **min. 64 to 157 g/m ²** |  |
| **Paper capacity standard** | **min. 1x drawer with min. 250 sheets** |  |
| **Duplex** | **printing/copying of duplex A4;****Automatic Duplexing** |  |
| **Interface** | **Ethernet (10base-T/100base-TX/1000base-T);** **USB** |  |
| **Printing from USB** | **min. file formats: pdf; docx;** |  |
| **Feeder – Functionality and Paper size** | **ADF - paper size A4** |  |
| **Feeder - number of originals** | **min. 25 sheets (80 g/m ²)** |  |
| **Scanning functionalities** | **min. Scan-to-email, Scan-to-USB and TWAIN scan** |  |
| **Power supply** | **220-240V, 50/60Hz** |  |
| **Toner (yield)** | **min. 1x Included with copier****(min. 3000 copies per bottle/ 5% coverage/ only original)**  |  |
| **Service** | **The vendor must provide proof of authorization for sale, service and support** |  |
| **Warranty/ support** | **min. 2 (two) year spare parts and labor warranty** |  |
| **6. Toner: Quantity: 6 (pcs.)** |  |
| **Toner** | **Additional toners for Multifunction device****listed above in Item No.5 from Lot #3, Original only****(min 3000 copies per bottle/5% coverage)** |  |

**NAME OF SUPPLIER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address of the Supplier \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Authorized Signature and Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Place:**

**Date:**